United States Court of Appeals
for the Second Circuit

VACANCY ANNOUNCEMENT
Temporary Position
(Not to exceed 09/30/2012)

March 12, 2012
Reference #FY12-17

Position Title:	Programmer Analyst
Location:	Circuit Executive's Office, 500 Pearl Street, NYC
Salary Range:	CL-28 ($62,046 - $77,585)
	depending on experience, salary, and qualifications
Closing Date:	Open Until Filled

Position Overview: This position is located in the Circuit Executive's Office, United States Court of Appeals for the Second Circuit. The Programmer Analyst performs professional work related to designing, modifying and adapting existing software. Primary responsibilities include implementing software solutions after analyzing court needs and requirements. Responsibilities also include providing end-user hardware and software support. The successful candidate must be a self-starter, highly organized and self-motivated with excellent written and oral communication skills and the ability to work independently and with a team. The Programmer Analyst will be responsible for working on a special project to enable the Circuit Executive's Office in the coordination of specific events. The Programmer reports to the Circuit Executive and the ACE for Automation. **Funding for this position is subject to the availability of funds.**

Requirements: Applicants must have a minimum of two years specialized experience or completion of a Master's degree or two years of graduate study in an accredited university in a field closely related to the subject matter of the position. Excellent English oral and written skills including presentation skills are required, with the ability to translate highly technical terms and jargon into easily understood basic English for non technical people.

Preferred knowledge and experience:

- Web based applications using .NET, C#, VB, XML, HTML, AJAX, CSS, JavaScript, Active Server Pages, and Drupal.
- Microsoft SQL Server version 2005/2008
- Microsoft Office 2010 and WordPerfect X5
- Microsoft SharePoint Server 2007/2010
- Microsoft Servers and related technologies (IIS, Active Directory, etc.)
- Adobe Graphic software.

Application Procedure: Please submit a cover letter and **two (2) résumés** to:
Evelyn Ortiz, Human Resources Director
United States Court of Appeals, Second Circuit
500 Pearl Street, Room 540
New York, NY 10007
Attn.: Human Resources, Reference #FY12-17
or email:
resumes@ca2.uscourts.gov
please provide the title and reference number in the SUBJECT area of email.

THE APPLICANT SELECTED FOR THE POSITION IS SUBJECT TO A BACKGROUND CHECK
EQUAL OPPORTUNITY EMPLOYER